

## Young Actors Conservatory: The Acting Intensive

Dear Students and Families:

We are so thrilled and excited you are interested in participating in our upcoming Acting Intensive summer program. As you may know, this program was originally schedule to present Shakespeare's *A Midsummer Night's Dream*. Given the requirements of the show and the students who auditioned earlier this year it was clear to me that it would be best to provide our students with a training and performance learning experience using material better suited to their skill sets and types. This will allow us to work with each student's individual needs and desires. If you are still deciding whether or not you would like to participate in this program I am happy to speak with you further to address any questions or concerns you might have.

**So – if you are interested in participating in this summer's program please read through and complete this packet, mail or email it to us as soon as possible. There are a limited number of slots and acceptance will be based on availability.**

**SCHEDULE:** Dates and Times: July 15 – August 3, 2019 Monday through Friday 10:00 a.m. - 4:00 p.m. with a Performance on Saturday, August 3 at 2:00 p.m.

**PAPERWORK AND REGISTRATION:** Below you will find a general schedule and several forms that cover registration, emergency contacts, medical information, liability and use of image waiver, conflict sheet and a code of conduct agreement. If you have any questions or concerns please feel free to contact me and I will be happy to assist you.

**WHAT'S NEXT:** We would like to invite you to an orientation on Saturday June 22, 2019 at 10:30am. This will be a 45-minute meeting in the New Vic theatre where we will be providing a more detailed breakdown of the student's daily activities, communication methods, staff introductions and volunteer opportunities. We will also be able to answer any questions you have at that time.

**ORIENTATION RSVP:** We ask that you please take a moment to fill out the online RSVP form regardless of whether or not you are able to attend. This information will help us in determining those families who will not be able to attend in person and will need to schedule a separate orientation at a more convenient time. [CLICK TO RSVP ONLINE](#)

**ENROLLMENT:** Our maximum enrollment will be 18 students.

Thank you all for your interest in ETC's Young Actors Conservatory Acting Intensive program! We look forward to seeing you all soon!

Best,  
Brian McDonald  
805.512.5223 cell  
bmcdonald@etscb.org  
Director of Education and Outreach  
Ensemble Theatre Company of Santa Barbara  
P.O. Box 2307, Santa Barbara, CA 93120

**PLEASE PRINT CLEARLY**

Student Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Student Cell Phone \_\_\_\_\_ Student Home Phone \_\_\_\_\_

Student Email \_\_\_\_\_ Is email an effective means of communication with you?  YES  NO

Student Age \_\_\_\_\_ Birth Date \_\_\_\_\_

School \_\_\_\_\_ Drama Teacher \_\_\_\_\_

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Parent/Guardian Name(s) \_\_\_\_\_

Parent/Guardian Cell Phone(s) \_\_\_\_\_

Parent/Guardian Email(s) \_\_\_\_\_

Parent/Guardian Work Phone(s) \_\_\_\_\_

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Health Insurance Carrier and Number \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Phone \_\_\_\_\_

.....

**PERSON TO CONTACT IN AN EMERGENCY** if Parent/Guardian is not available:

Name \_\_\_\_\_ Cell Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Please note any physical conditions of which medical personnel should be aware:

\_\_\_\_\_  
\_\_\_\_\_

Please list any medications student takes on a regular basis:

\_\_\_\_\_  
\_\_\_\_\_

Please list any medications or food known to cause an allergic reaction:

\_\_\_\_\_  
\_\_\_\_\_

.....

I give representatives of ETC permission to seek emergency medical care for \_\_\_\_\_ in the event that I cannot be reached or until I am able to be present.

**X**  
\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

**X**  
\_\_\_\_\_  
DATE

Please select which program you are participating in.

- Camp Broadway:** \$650 Tuition + \$30 for T-Shirt and Show DVD: \$680 TOTAL
- The Acting Intensive:** \$650 Tuition + \$30 for T-Shirt and Show DVD: \$680 TOTAL

### TO ENROLL:

Scan and email completed form to: [bmcdonald@etscb.org](mailto:bmcdonald@etscb.org)

or

Mail completed form to: Ensemble Theatre Company PO Box 2307  
Santa Barbara, CA 93120

Scholarships are available. For more information, email Brian McDonald at [bmcdonald@etscb.org](mailto:bmcdonald@etscb.org).

All accounts must be paid in full by Orientation Day **Saturday, June 22, 2019**.

**Cancellation Policy:** Cancellations made by June 30, 2019 will receive a 50% refund.  
Cancellations made after June 30, 2019 are completely non-refundable.

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### PAYMENT INFORMATION:

Check (made payable to **Ensemble Theatre Company**)

Credit Card (circle one):      MASTERCARD      VISA      AMERICAN EXPRESS      DISCOVER

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Card Number Exp. Date      CID/Security Code

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Name on Card

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Signature \$ Total Amount

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Billing Address City      State      Zip

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## RELEASE OF INFORMATION AND LIABILITY

In consideration of Ensemble Theatre Company (ETC) providing supervised activity for (Student) \_\_\_\_\_ who is participating in the **THE ACTING INTENSIVE** education program from **July 15 - August 3, 2019** and for other valuable consideration, I/we hereby release ETC from all liabilities, claims, demands, actions and causes of actions which may accrue to the named participant or to the parents or guardians of a minor as a consequence of any accident or injury. We further hereby expressly agree to indemnify ETC and each of its employees and agents and hold them forever harmless against any loss from any and all such claims, demands or action which may be made or brought by the participant or by anyone acting on behalf of the participant for the purposes of attempting to enforce a claim for damages or on account of injury sustained by the participant or to the participant's property. Such indemnity shall include all reasonable expenses incurred by ETC and its agents and employees or any of them, related to any such claim, including but not limited to attorney fees.

I/we authorize ETC to use the participant's likeness in photographs or videos, which ETC may produce for purposes of marketing, advertising, development, sales and promotion. I/we understand that images and video will be produced in other formats and media, including but not limited to DVD, social media and print materials. On behalf of the participant and/or the parent(s) (or legal guardian) of a minor, I/we hereby release ETC, its agents and employees and those working with them from any and all claims and liability whatsoever arising out of or in connection with the proper exercise by the Company of the authorization granted above. I/we understand that the minor will not be compensated for appearing in the video, and on the participant's behalf and behalf of the person or persons who sign below, we waive all right to such compensation. We also waive any rights which the participant and those who sign below might have under right to privacy laws of state and federal jurisdictions.

This release and authorization shall inure to the benefit of and be binding upon the heirs, assignees, personal representatives, and successors in interest of the parties. Each person signing this executes it on his/her behalf and on behalf of themselves or participating minor.

FOR PARTICPANT (If participant is under the age of 18)

NAME OF PARENT/LEGAL GUARDIAN

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Print name)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# CODE OF CONDUCT AGREEMENT FORM

PARENTS: Please help with us by sharing this Code of Conduct Agreement with your child. Please sign and return this page. Share with your child the importance of good behavior patterns. The family's participation in these efforts is crucial. We want your child to have a wonderful time while keeping our programs safe and enjoyable for everyone.

## GROUND RULES

- Speak for yourself...not anybody else.
- Show respect...every person is important
- Listen to others...then they will listen to you.
- Avoid putting others down...performing is hard enough, we need your support.
- Take charge of yourself...you are responsible for you.

## EXPECTATIONS

1. Stay with your class, cast or group at all times. Do not leave your assigned room without permission.
2. Respect and obey all staff. (Stage Managers, Directors, Interns, Assistant Teachers, Teachers, Office Staff and Volunteers)
3. Take pride in our working spaces by cleaning up after yourself and respecting the facilities on or off-site.
4. Be mindful of what words you use; they can hurt and cause damage to others.
5. Keep your hands to yourself. NO FIGHTING.
6. Put your name on your personal belongings and place them in the assigned area.
7. Do not touch items belonging to others.
8. Follow the GOLDEN RULE: "Do for others what you would want them to do for you".
9. Follow all rules. They are there to keep you safe.

## DISCIPLINARY ACTIONS

All students enrolled in ETC youth programs will be expected to follow rules established by the ETC Staff for the purpose of safety and a smooth-running program. The following steps will handle all discipline actions unless otherwise indicated:

1. Questioning from the staff to the student, followed by a reminder of company rules and proper behavior.
2. Verbal warning by ETC staff and if warranted, the child's parent or guardian will be called.
3. Removal from activity for a "time out" and behavior notice will be issued and recorded.
4. Education Director will review the incident with the student and staff member. If warranted, the child's parent or guardian will be called.
5. If the child has a continual behavior problem the parent will be asked to meet with the Education Director and for a conference. Children with major discipline problems will be asked to leave the program without tuition refund.

## BEHAVIOR WARRANTING IMMEDIATE REMOVAL FROM THE PROGRAM

1. Fighting, physical intimidation or verbal threatening of another student or staff member.
2. Going to any location in the building other than assigned areas without permission.
3. Use or possession of tobacco, illegal drugs, alcohol, firearms or weapons.
4. Theft, shoplifting or stealing of any form.

We have read and agreed to abide by the Code of Conduct Agreement:

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date